

## **Instructions for Ph.D. scholars for Research Advisory Committee (RAC) Meeting**

Following are the general instructions for Ph.D. scholars for their RAC of Ph.D. program:

1. All the Ph.D. scholars have to submit six monthly progress report, in the format placed on the University website ([www.spu.ac.in](http://www.spu.ac.in)) and duly signed by concern research supervisor, at the time of each RAC meeting.
2. In first RAC, all the Ph.D. scholars should bring four (4) hard copies of their research proposal, approved by the research supervisor and, as per the format given at the time of course work.
3. Each scholar should prepare a PowerPoint presentation for RAC meeting. The presentation should cover the instructions/modifications suggested in previous RAC and other research updates made by the scholar.
4. The maximum time for your presentation shall be 30 minutes and 15 minutes for Question-Answer session. So plan your presentation accordingly.
5. Each scholar should compulsorily submit RAC final presentation at university office in both the soft copy and hard copy during each RAC meeting. Hard copy should be duly signed by the scholar and guide. Hard copy shall include two or four slides in one page such that the contents are readable.
6. Each scholar should submit, both soft copy and hard copy, of any publication made during their Ph.D. program during each RAC meeting. Hard copy should be duly signed by both the scholar and research supervisor.